



ACH Authorization Form

For Direct Debit of Utility Service Payments

Lake Junaluska Assembly Public Works offers the option of an automatic bank draft for payment of monthly utility bills. You will continue to receive your bill at the beginning of each month, and your payment amount will be directly debited from your checking or savings account between the 10th and 15th. No action will be required by you, and proof of payment can be easily seen on your bank's account statement!

To take advantage of this convenient payment method, simply return the form along with a voided check or deposit/withdrawal slip to:

LJA Public Works Office
Physical address: 19 Sleepy Hollow Drive
Mailing address: PO Box 339
Lake Junaluska, NC 28745

New ACH Authorization

Request to Change Existing ACH

I authorize Lake Junaluska Assembly Public Works to electronically debit the amount of my monthly utility bill from the financial institution listed below, and if necessary, credit the account to correct erroneous debits. I understand that the authorization will remain in effect until I notify LJA Public Works in writing that I wish to revoke the authorization, with a minimum of 10 days' notice.

AUTHORIZED SIGNATURE

DATE

NAME ON ACCOUNT (please print)

PHONE

SERVICE ADDRESS

ACCOUNT #

Type of Account (check one): Checking Account: Savings Account:

NAME OF FINANCIAL INSTITUTION

BRANCH/CITY

STATE

ZIP

ROUTING NUMBER

ACCOUNT NUMBER