

REQUEST FOR QUALIFICATIONS
FOR
CONSULTING ENGINEERING SERVICES
TO CONDUCT ASSET INVENTORY AND ASSESSMENT (AIA)
WATER DISTRIBUTION SYSTEM ASSESSMENT

LAKE JUNALUSKA ASSEMBLY, INC.

DEADLINE FOR SUBMISSION

October 7, 2022 by 12:00 PM

LAKE JUNALUSKA ASSEMBLY, INC. (LJA) is soliciting Statements of Qualifications (SOQ) from qualified consultants to provide services associated with engineering services for water distribution system infrastructure assessment.

Firms and individuals interested in providing these services should submit four (4) hard copies of a SOQ meeting the requirements of this request, to Lake Junaluska Assembly, Inc. (Public Works) PO Box 339, Lake Junaluska, NC 28745. Please direct any questions to the LJA, Inc. Public Works Office or via email at publicworks@lakejunaluska.com. Funding for these services is provided through the American Rescue Plan Act (ARPA). LJA, Inc. must receive the SOQ no later than 12:00 pm (noon) on October 7, 2022.

Scope of Services

The scope of services for the project may include, but are not limited to:

1. Assessment and recommendations for the existing water reservoir
2. Assessment of existing and priority of water line replacement and/or modification
3. Assessment and priority of fire hydrant replacement by location
4. Priority of water valve replacement
5. Analysis and recommendation for additional valves by location
6. Provide cost projections for each recommended project

Proposal Requirements

All interested firms should submit the following minimum information to LJA, Inc. no later than 12:00pm (noon) on October 7, 2022 to be considered for this project:

1. Firm name, address, telephone numbers and year established.
2. Names of principals of the firm and states in which they are registered.
3. Types of services customarily provided by this firm.
4. Name and resume of key personnel.
5. Names of outside consultants, if any, who would be retained to provide services required for this project.
6. Brief description of the firm's experience with similar North Carolina water distribution projects over the past ten years.

Emphasis should be given to water distribution infrastructure assessments. The SOQ shall be limited to no more than 10 physical pages, excluding front and back covers and a table of contents. To be considered, firms shall be appropriately licensed in the State of North Carolina. All qualification statements become the property of LJA, Inc. upon submission, and the cost preparing and submitting a qualification statement is the sole expense of the consultant.

Evaluation Criteria.

Qualifications will be reviewed and evaluated by the Public Works Director and other designated LJA, Inc. employees in accordance with the following criteria. Factors are listed in their order of relative importance. LJA, Inc. intends to select the firm best qualified to perform the services and attempt to negotiate appropriate compensation for the level of services desired.

1. General qualifications, reputation, and competence of the firm (20 points).
2. Prior experience of the firm on similar projects (20 points).
3. Qualifications and availability of staff assigned to perform required services (20 points).
4. Familiarity with LJA, Inc. Water System (20 points).
5. Proximity to LJA, Inc. Grounds. (20 points)

END